



केन्द्रीय विद्यालय बालीगंज

KENDRIYA VIDYALAYA BALLYGUNGE

(शिक्षा मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्थान)

बालीगंज सैन्य शिविर, बालीगंज सर्क्युलर रोड, कोलकाता -700019

Ballygunge Maidan Camp, Ballygunge Circular Road, Kolkata-19

☎(033) 24865171, CBSE Affiliation No. 2400018, School Code: 19207

Web.: <https://baligunge.kvs.ac.in>, E-mail: kvballygunge1266@gmail.com

F. No. 25089/केवीबी/2023-24/

दिनांक: 19.04.2023

TENDER NOTICE

Subject : Invitation of tender for various Civil & Electrical work of Kendriya Vidyalaya Ballygunge.

Madam/Sir,

1. Kendriya Vidyalaya Ballygunge, an Educational Institute run by Kendriya Vidyalaya Sangathan, an Autonomous Body under Government of India, Registered under Societies Act, 1860. The Sangathan administers the scheme of Kendriya Vidyalaya set up for imparting education to the children of transferable Central Government Employees along with others.
2. Sealed competitive quotations from the registered firms/service providers are invited by the Principal, Kendriya Vidyalaya Ballygunge on behalf of Kendriya Vidyalaya Sangathan for providing / supply for various Civil & Electrical work of Kendriya Vidyalaya Ballygunge.

Brief description of work

- | |
|------------------------------------------------------|
| (i) Any kind of work related to Civil and Electrical |
|------------------------------------------------------|

3. Bid Price:

- a) The contract shall be purely for the above mentioned Civil and Electrical work to the Kendriya Vidyalaya Ballygunge. The bidder shall quote the service/items in the format of quotation as enclosed. Correction, if any, require shall be made by crossing out, intialing with date and rewriting.
- b) All duties, taxes and other levies payable by the bidder shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed and valid for the duration of the contract i.e. for One Year from the date of award of the contract.
- d) The prices to be quoted in Indian Rupees only.
- e) Each bidder shall submit maximum one quotation only.
- f) Quotations are to be submitted through Registered / Speed post only addressing "To The Principal, Kendriya Vidyalaya Ballygunge, Ballygunge Military Camp, Circular Road, Kolkata – 700019" clearly super scribing on the envelop as "QUOTATION FOR CIVIL AND ELCTRICAL WORK OF THE KENDRIYA VIDYALAYA BALLYGUNGE". Quotations if submitted through E-mail, Whats app, Fax or By Hand etc. shall not be valid and will not be accepted in any condition
- g) The bid to be submitted along with EMD for Rs. 50,000/- (Rupees Fifty Thousand only) in form of valid Demand Draft only in favour of "KENDRIYA VIDYALAYA BALLYGUNGE VVN A/C" payable at Ballygunge. The EMD paid will be refunded in the case of unsuccessful bidders within 90 (Ninety) days from the date of opeing of quotations. Quotation(s) without EMD of Rs. 50,000/- (Rupees Fifty thousand only) shall be summarily rejected without assigning any reason thereof.
- h) The firm must enclose supporting documents in favour of the firm like Trade License, Registration Certificate for similar work, GST, IT-PAN, TAN without fail.
- i) The work shall be done as per specification in all cases.



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4. Validity of Quotations:

The quotation shall remain valid for a period not less than 90 (Ninety) days after the deadline specified for submission of quotation.

5. Evaluation of quotations:

The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are:

- Properly signed, and
- Conform to the terms and conditions and specifications.

The evaluation would be done for all the service/items separately and not in put together. The bidder who has quoted for partial quantity of any or more item(s) would be treated as non-responsive. The contractor shall keep in mind that the rates quoted shall be competitive and do not in any manner whatsoever compromise with the quality of items and services to be provided by him as per the terms and conditions. Kendriya Vidyalaya Ballygunge will award the contract only to the responsive bidder whose quote is the lowest. This does not restrict the purchase from imposing any further conditions before awarding the contract.

6. Award of contract:

- The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 3(b) and 5 above.
- The bidder whose bid is accepted will be notified of the award of the contract by the office prior to expiry of the quotation validity period.
- The notification of award shall clearly specify any change in the unit price or any other terms and condition accepted.
- Normal commercial warranty/guarantee shall be applicable to the supplied goods/services
- Notwithstanding the above, the purchase reserves the right to accept or reject any quotations, cancel the bidding process and reject all quotations at any stage / time prior the the award of contract.
- The successful bidder has to deposit performance security with the Kendriyal Vidyalaya Ballygunge an amount of Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand Only) in favour of "KENDRIYA VIDYALAYA BALLYGUNGE VVN A/C" payable at Ballygunge in the form of valid Demand Draft only at the time of award of contract. The EMD of Rs. 50,000/- (Rupees Five Thousand Only) will be adjusted against the security deposit amount.
- Payment shall be made only after delivery / installation / completion of work / supply of items on the basis of acceptance.

7. Last date and time of receipt of quotations:

The quotation will be opened on 12-05-2023 at 12.00 p.m. by a committee designated for this purpose. The sealed quotation should be sent to the undersigned through Registered / Speed post only to be received latest by 11-05-2023 upto 3.00 p.m. The envelope containing quotation must be mentioned – "QUOTATION FOR CIVIL AND ELECTRICAL WORK OF THE KENDRIYA VIDYALAYA BALLYGUNGE".

Sd/-
PRINCIPAL

Signature of the Party with date & seal as mark of acknowledgement



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TERMS AND CONDITIONS

1. The contractor of the contract shall begin the work only after obtaining the approval of the Maintenance Committee of the Vidyalaya with regard to the quality of the material; to be used for the work.
2. The Normal work must attend within 24 hours of the complain received by the awardee.
3. The Emergency work if any must be attended immediately by the awardee.
4. No materials will be provided by the vidyalaya during civil & electrical work like ladder, waste bin etc.
5. Complete and perfect cleaning of area shall be done by the awardee after completion of the work. No extra payment will be made for that.
6. The awardee of the contract shall be liable to compensate the damages caused to the building or the materials in the building, if any during the work.
7. The awardee of the contract shall be liable to pay compensate / penalty if the said work is not complete with the stipulated time.
8. The labours should maintain proper discipline and decorum when on duty in the Vidyalaya.
9. All the item to be used for the work shall be delivered to the work area in original sealed containers bearing manufacture's labels, Batch No. date of manufacture etc.
10. Items must be provided as per the brand mentioned in the quotation by the supplier / contractor.
11. Contractor's job will also include removing of all rubbish and debris arising in the process of any Civil / Electrical work if any at no extra cost.
12. Payment will be done through NEFT/RTGS only within 20 (Twenty) working days after satisfactory completion of each contract, after deduction TDS / GST as applicable. In case services rendered are found to be unsatisfactory by a committee nominated by the Principal, a penalty of 2% to 5% of the contract value will be imposed at the discretion of the Principal, which shall be binding and final. Under no circumstances the contractor shall be paid with advance money.
13. Contractors' employee working inside the school campus shall abide by the rules and regulations of the Vidyalaya. Any damage to the Vidyalaya property due to mishandling and carelessness of the contractor's or his labourers part shall be recoverable from the contractor's bill.
14. The Vidyalaya reserves the right to terminate the contract at any time without assigning any reason thereof, if the services are found unsatisfactory and award the contract to the next successful bidder. In that case, the contractor will lose his performance guarantee amount as well.
15. The Vidyalaya does not bind itself to accept the lowest or any proposals and reserves the right to reject any proposal and reject all tenders at any time prior to award of contract, without thereby incurring any liability to the affected tenderer, or tenderers or any obligations to inform the affected tenderer or tenderers of the grounds for the Vidyalaya's action.

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Signature of the Party with date as acknowledgement. (To be submitted with tender papers)

APPLICATION PROFOMA (On letter pad of the Firm)

MAINTENANCE AND REPAIR

SPECIFICATION FOR CIVIL WORK

Sl. No.	Description of Items	Unit	Rate including of GST
1	Supply only medium sand	100 Cft	
2	Supply only Coarse sand	100 Cft	
3	Supply only Silver sand	100 Cft	
4	Supply only soil (for plantation / Earth Filling)	100 Cft	
5	Supply only 1/2 Stone Chips	100 Cft	
6	Supply only 1/4 stone Chips	100 Cft	
7	Supply only Coarse sand	P/Bag	
8	Supply 1/2 Stone Chips	P/Bag	
9	Supply only 3/4 Stone Chips	P/Bag	
10	Supply only Cement (50 kg)	P/Bag	
11	Supply only bricks No. - 1	P/Pcs	
12	Supply Only 10 mm Rod	P/ KG	
13	Supply Only 8 mm Rod	P/ KG	
14	Supply Only maure	P/Lorry	
15	Supply only Synthetic enamel paint	P/Ltr.	
16	Material & Labour for plaster to wall and ceiling	P/Sqm	
17	Material & Labour for lime wash single coat	P/Sqm	
18	Material & Labour for lime wash double coat	P/Sqm	
19	Material & Labour distemper paint single coat	P/Sqm	
20	Material & Labour distemper paint double coat	P/Sqm	
21	Material & labour for distemper paint double coat over a coat of cemnet primer	P/Sqm	
22	Material & labour for weather coat paint single coat	P/Sqm	
23	Material & labour for weather coat paint double coat	P/Sqm	
24	Material & labour for Weather coat paint over a coat of cement primer over a coat of wall putty	P/Sqm	
25	Material & labour for cement base paint (Snowcem) single coat	P/Sqm	
26	Material & labour for cement base paint (Snowcem) double coat	P/Sqm	
27	Material & labour for Red Oxide Paint	P/Sqm	
28	Material & labour for Oil paint single coat	P/Sqm	
29	Material & labour for Oil paint double coat	P/Sqm	
30	Material & labour for Plastic paint single coat	P/Sqm	



75
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31	Material & labour for Plastic paint double coat	P/Sqm	
32	Material & labour for Oil paint to door only	Each	
33	Material & labour for Oil paint to window only	Each	
34	Material & labour for Oil paint to Ventilator only	Each	
35	Material & labour for Oil paint to Almirah only	Each	
36	Material & labour for Notice board making with wooden frame plywood cover back side with pin cloth complete	P/Sqft	
37	Supply & fixing wooden frame Door chowkhat	P/ Cft	
38	Supply & fixing wooden door shutter	P/Sqft	
39	Supply & fixing wooden skeleton door shutter (wire mess panel)	P/Sqft	
40	Supply & fixing Sunmica (vinyl) Board	P/Sqft	
41	Supply & fixing Acrylic Sheet 3/4 mm	P/Sqft	
42	Supply & fixing Stainless steel wire mess	P/Sqft	
43	Supply & fixing 3mm thick glass	P/Sqft	
44	Supply & fixing 5mm thick glass	P/Sqft	
45	Supply & fixing 6mm thick mirror glass	P/Sqft	
46	Supply & fixing PVC door frame	P/Sqft	
47	Supply & fixing PVC door shutter	P/Sqft	
48	Supply & fixing 18"x12" wall tiles	P/Sqft	
49	Supply & fixing 16"x16" floor tiles	P/Sqft	
50	Supply & fixing 2"x2" floor tiles	P/Sqft	
51	Supply & fixing of interlocking paver block	P/Sqft	
52	Supply & fixing of pre-polished checkered tiles	P/Sqft	
53	Supply & fixing of 10 mm thick outdoor tiles size 12"x12"	P/Sqft	
54	Supply & fixing steel window with Guard bar	P/Sqft	
55	Supply & fixing steel window peg-stay	Each	
56	Supply & fixing steel window handle	Each	
57	Supply & fixing for PCC 1:4:6 (40 mm)	P/Sqft	
58	Material & labour for PCC 1:4:6 (20 mm)	P/Sqft	
59	Supply & fixing 15 mm dia GI pipes	P/Rft	
60	Supply & fixing 20 mm dia GI pipes	P/Rft	
61	Supply & fixing 40 mm dia GI pipes	P/Rft	
62	Supply & fixing 50 mm dia GI pipes	P/Rft	
63	Supply & fixing 80 mm dia GI pipes	P/Rft	
64	Tank cleaning 1000 Ltr.	Each	
65	Tank cleaning 500 Ltr.	Each	
66	Tank cleaning 5000 Ltr.	Each	



75
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67	Supply & fixing PVC Tank 500 ltr	Each	
68	Supply & fixing PVC Tank 1000 ltr	Each	
69	Supply & fixing PVC Tank 2000 ltr	Each	
70	Supply & fixing PVC Tank 5000 ltr	Each	
71	Supply & fixing PVC Bib Cock	Each	
72	Supply & fixing PVC Stop Cock	Each	
73	Supply & fixing PVC shower	Each	
74	Supply & fixing PVC cistern 10 Ltr.	Each	
75	Supply & fixing PVC pipe 1/2'	P/ft.	
76	Supply & fixing PVC pipe 3/4'	P/ft.	
77	Supply & fixing PVC pipe 1'	P/ft.	
78	Supply & fixing PVC pipe 3'	P/ft.	
79	Supply & fixing PVC pipe 4'	P/ft.	
80	Supply & fixing PVC pillar tap	Each	
81	Supply & fixing PVC waste pipe	Each	
82	Supply & fixing PVC 5 Grating	Each	
83	Supply & fixing CP bib tap	Each	
84	Supply & fixing CP Stop Cock	Each	
85	Supply & fixing CP Pillar tap	Each	
86	Supply & fixing CP Head Shower	Each	
87	Supply & fixing CP 5" Grating	Each	
88	Supply & fixing 500 mm OT PAN	Each	
89	Supply & fixing Gents Urinal	Each	
90	Supply & fixing Ladies Urinal	Each	
91	Supply & fixing 3/4" Gate valve	Each	
92	Supply & fixing 2" Gate valve	Each	
93	Supply & fixing 4" dia CI soil waste pipe make	P/Rft	
94	Supply & fixing 3" dia soil CI soil waste pipe	P/Rft	
95	Supply & fixing 4" dia CI Bend	Each	
96	Supply & fixing 4" dia CI Tee	Each	
97	Supply & fixing 3" dia CI Bend	Each	
98	Supply & fixing 3" dia CI Tee	Each	
99	Supply & fixing 6" Agriculture Pipe	P/Rft	
100	Supply & fixing 8" Agriculture Pipe	P/Rft	
101	Supply & fixing 4" dia PVC pipe	P/Rft	
102	Supply and fixing 4" dia PVC bend	Each	
103	Supply and fixing 4" dia PVC Tee	Each	



75
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104	Supply and fixing 6" dia CI bend	Each	
105	Supply and fixing 6" dia CI pipe	P/Rft	
106	Supply and fixing 4" Has & Staple	Each	
107	Supply and fixing 6" Tower bolt (Aluminium)	Each	
108	Supply and fixing 12" Has bolt (Aluminium)	Each	
109	Supply and fixing 6" Handle (Aluminium)	Each	
110	Supply and fixing 4" Stainless Steel Butt Hinges	Each	
111	Supply and fixing 4" MS Butt Hinges	Each	
112	Supply and fixing 6" Stainless Steel Tower Bolt	Each	
113	Supply and fixing 4" Stainless Steel Handle	Each	
114	Supply and fixing Door Closer	Each	
115	Supply and fixing Door spring	Each	
116	Supply and fixing Pre-painted Galvanium sheet	P/Sft	
117	Supply and fixing Pre-painted Galvanium Ridge	P/Rft	
118	Supply and fixing aluminium door shutter	P/Sft	
119	Supply and fixing aluminium widow shutter	P/Sft	
120	Supply and fixing aluminium ventilator loover type	each	
121	Material & labour of 5" brick work	P/Sqft	
122	Material & labour of 10" brick work	P/Sqft	
123	Material & labour of 50mm MS pipe	P/Rft	
124	Material & labour of 40mm MS pipe	P/Rft	
125	Supply and fixing of 60mm MS pipe	P/Rft	
126	Supply and fixing of false ceiling board size 2'x2'	P/Sqft	
127	Supply and fixing multi lock for Almirah	Each	
128	Supply and fixing handle for Almirah	Each	
129	Supply and fixing of Almirah lock	Each	
130	Supply and fixing of Purpose lock	Each	
131	Supply and fixing 1" Steel Curtain Rod	P/Rft	
132	Supply and fixing 1" socket (fancy type)	Each	
133	Supply and fixing Commod P / S type	Each	
134	Supply and fixing Commod for child	Each	
135	Supply and fixing Anglo Indian Commod	Each	
136	Supply and fixing Commod Shower	Each	
137	Supply and fixing CP Two in one Bib-cock	Each	
138	Supply and fixing PVC Two in one Bib-cock	Each	
139	Supply and fixing PVC Seat cover	Each	
140	Supply and fixing 3" PVC pipe	P/Rft	
141	Supply and fixing 3" PVC bend	P/Rft	
142	Supply and fixing 3" PVC door tee	Each	
143	Supply and fixing of Knob (PVC / Wooden)	Each	



75
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144	Supply and fixing Wash hand basin standard	Each	
145	Material & Labour Steel window repair	Each	
146	Material & Labour Gate repair	Each	
147	Material & Labour Gate / Iron Work	P/Kg	
148	Material & Labour Iron grill	P/Kg	
149	Material & Labour Steel window grill	P/Sqm	
150	Supply daily wage un skilled (Mason)	P/day	
151	Supply daily wage skill labour / Helper	P/day	
152	Supply of daily wage Carpenter	P/day	
153	Supply of daily wage Plumber	P/day	
154	Supply of daily wage Painter	P/day	
155	Supply of daily wage Sweeper	P/day	
156	Supply of daily wage welder	P/day	
157	Supply of welding machine	P/day	
158	Supply of daily tree cutter labour	P/day	
159	Supply and fixing 20mm UPVC pipe	P/Rft	
160	Supply and fixing 20mm UPVC pipe fittings (Tee, Elbow, Socket, MTA, FTA, Ball valve etc.)	Each	
161	Supply and fixing of Ball Cock for cistern	Each	
162	Supply and fixing of Ball Cock for Water Tank (500/1000/2000/5000 ltr)	Each	

SPECIFICATION FOR ELECTRICAL WORK

Sl. No.	Description of Items	Unit	Rate including of GST
1	Material & Labour for point wiring with copper (1.5 wire)	Per Point	
2	Material & labour for 5AMP point wiring with copper wire (1.5 wire)	Per Point	
3	Material & labour for 15AMP point wiring with copper wire (2.5 wire)	Per Point	
4	Supply only 5 Amp piano switch	Each	
5	Supply only 5 Amp switch socket combine	Each	
6	Supply only 5 Amp socket	Each	
7	Supply only 15 Amp switch socket combine	Each	
8	Supply only 15 Amp socket only	Each	
9	Supply only 15 Amp Switch only	Each	
10	Supply only ceiling rose	Each	
11	Supply only batton holder	Each	
12	Supply only gong bell.	Each	
13	Supply and fixing MCB double door DB 04 way	Each	
14	Supply and fixing MCB double door DB 08 way	Each	
15	Supply and fixing MCB double door DB 12 way	Each	



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16	Supply only Ceiling LED light Set Square type 3x36W	Each	
17	Supply only Ceiling LED light Set Round type size 4"/6" 3-12W	Each	
18	Supply only PL Lamp 36W	Each	
19	Supply only LED set (2 feet)	Each	
20	Supply only LED set (4 feet)	Each	
21	Supply only 36/40-watt Tube Light	Each	
22	Supply only 28/14-watt Tube Light	Each	
23	Supply only 36/40W choke	Each	
24	Supply only 20/14W choke	Each	
25	Supply only 28W choke	Each	
26	Supply only tube set starter	Each	
27	supply only 9W/12W/15W LED bulb	Each	
28	Supply of LED Street Light (Watts 20/35)	Each	
29	Supply of LED Street Light (Watts 50/70)	Each	
30	Supply of LED Street Light (Watts 100/150)	Each	
31	Supply of LED Lanter type for Post (Watts - 40)	Each	
32	Supply of LED chain per 100 pcs	Per Box	
33	Supply of SOLAR LED Street Light (Watts 70/100)	Each	
34	Supply only AC Starter complete set	Each	
35	Supply only AC Starter	Each	
36	Supply only AC socket	Each	
37	Supply only MCB 25 Amp	Each	
38	Material & Labour ceiling fan over hauling	Each	
39	Material & Labour for ceiling fan coil	Each	
40	Supply only fan blade set	Each	
41	Supply only Ceiling fan ball bearing	Each	
42	Supply only Ceiling fan painting	Each	
43	Supply only Ceiling fan capacitor 2.5 MFD	Each	
44	Supply only MCB SP 5 Amp to 30 Amp	Each	
45	Supply only SPN 30 to 63 Amp	Each	
46	Supply only TPN 63 Amp	Each	
47	Supply only MCB TPN 100 Amp	Each	
48	Supply only MCCB 200 Amp	Each	
49	Supply only 100 Amp change over switch	Each	
50	Supply only AC compressor 1.5 ton (Window type)	Each	
51	Supply only AC compressor 1.5 ton (Split type)	Each	



75
आज़ादी का
अमृत महोत्सव



केन्द्रीय विद्यालय बालीगंज

KENDRIYA VIDYALAYA BALLYGUNGE

(शिक्षा मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्थान)

बालीगंज सैन्य शिविर, बालीगंज सर्क्युलर रोड, कोलकाता -700019

Ballygunge Maidan Camp, Ballygunge Circular Road, Kolkata-19

☎(033) 24865171, CBSE Affiliation No. 2400018, School Code: 19207

Web.: <https://baligunge.kvs.ac.in>, E-mail: kvballygunge1266@gmail.com

52	Supply only AC compressor 2.0 ton (Split type)	Each	
53	Supply only Copper Tube for AC	P/Rft.	
54	AC servicing window type 1.5 ton	Each	
55	AC servicing Split type 1.5 ton	Each	
56	AC servicing Split type 2.0 ton	Each	
57	Supply only 15 Amp top plug	Each	
58	Supply only 5 Amp top plug	Each	
59	Water cooler body & compressor repair	Each	
60	Water Cooler servicing	Each	
61	Supply only AC gas P/Kg.	Each	
62	Supply only Flexible wire P/coil	Each	
63	Supply on 9"x11" Board cover	Each	
64	Supply on 7"x3" Board cover	Each	
65	Supply on 5"x5" Board cover	Each	
66	Supply only 8"x10" Ironbox	Each	
67	Supply only 6"x5" Ironbox	Each	
68	Supply only 4"x4" Ironbox	Each	
69	Supply only Fan regulator (Socket Type)	Each	
70	Supply & fixing exhaust fan 9" dia	Each	
71	Supply & fixing exhaust fan 12" dia	Each	
72	Supply & fixing ceiling fan 48"	Each	
73	Supply & fixing Ceiling Fan 56"	Each	
74	Supply & fixing wallmounting fan 18"	Each	
75	Supply & fixing wallmounting fan 12"	Each	
76	Supply only 1.00 sq. mm. unseathed copper cable	per coil	
77	Supply only 1.50 sq. mm. unseathed copper cable	per coil	
78	Supply only 2.50 sq. mm. unseathed copper cable	per coil	
79	Supply only 4.00 sq. mm. unseathed copper cable	per coil	
80	Supply only 6.00 sq. mm. unseathed copper cable	per coil	
81	Supply only 10.00 sq. mm. unseathed copper cable	per coil	
82	Supply only PVC Box 01 way	Each	
83	Supply only PVC Box 02 way	Each	
84	Supply only PVC Box 04 way	Each	
85	Supply only PVC Box 06 way	Each	
86	Supply only PVC Box 08 way	Each	
87	Supply only daily wage Electrician	per day	



75
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केन्द्रीय विद्यालय बालीगंज

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88	Supply only daily wage electrician Helper	per day	
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Declaration: I have gone through the Tender Profomra of Kendriya Vidyalaya Ballygunge carefully and agreed to offer my services to the Vidyalaya as per the terms and conditions mentioned in the tender notice without any deviation, whatsoever at the rates quoted in the column No. 5 of above.

I have deposited / not deposited Rs. 50,000/- (Rupees Fifty Thousand Only) towards EMD by Crosse Cheque _____ Dated _____ drawn in favour of “KENDRIYA VIDYALAYA BALLYGUNGE VVN A/C”

Date: _____

Singnature with date and stamp



75
आज़ादी का
अमृत महोत्सव



केन्द्रीय विद्यालय बालीगंज

KENDRIYA VIDYALAYA BALLYGUNGE

(शिक्षा मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्थान)

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TO BE FILLED BY AUTHORISED PERSON / OWNER OF ORGANISATION

1.	Name of the Organisation / Company / Supplier / Vendor		
2.	Address for Communication	Shop No.	
		Sreet Name	
		Village (P.O.)	
		City	
		Pin Code	
3.	Telephone No.	Land Line	
		Mobile No.	
		E-mail ID	
4.	Registration Related Numbers	GST Number	
		TIN	
		PAN	
5.	I declare that, the following documents are enclosed with the hard copy of quotation (Tick)		
a)	Copy of Registration Certificate of Firm		
b)	Copy of TIN / GST Registration certificate		
c)	Copy of PAN		

DECLARATION

I / We declare that the information furnished above is true to the best of my / our knowledge. I / We undertake to inform KV Ballygunge at the earliest about the changes in the details mentioned above. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled automatically and action may be taken as per KVS Rules. I assure you to provide the best service to the Vidyalaya.

Seal of the Company

Singnature with date